

IMPORTANT INFORMATION FOR PARENTS AND STUDENTS
2019-2020 POLICIES AND PROCEDURES FOR STUDENT PARKING
NEW SYSTEM – PLEASE READ CAREFULLY

Due to the limited number of student parking spaces, **only 124 student parking permits will be issued to Seniors**. Therefore, not all Seniors who apply will be guaranteed a parking permit. Permits will be issued based on a lottery drawing of all eligible applications.

The 2019-2020 Student Parking Lottery Application for Seniors will be available at DHS on Registration Day, August 1st. Completed applications will only be accepted from Seniors who have the following: **a legal/valid driver's license, appropriate insurance, and a 2019 Fall schedule that shows 12th grade.**

On Registration Day, eligible Seniors will receive a parking application *at the end of the registration process (after receiving their 12th grade schedule)*. Eligible Seniors not in attendance may have a parent/guardian (must be listed in Infinite Campus) receive the application, complete the form, and provide a copy of the student's driver license. **ALL completed applications will be accepted until Thursday, August 1st at 6pm.**

On Thursday, August 1st, at 6:15pm, a live lottery will be held in the auditorium. In addition to 124 names being drawn for on campus parking permits, **an additional 25 student names will be drawn and put on a waiting list.** The waiting list will be utilized if a student with a parking permit loses his/her privileges due to discipline or attendance infractions. That student will lose his/her parking space and the permit will be made available to the next student on the waiting list. No parking permits will be granted once the permits have been issued through the lottery drawing.

Eligible seniors (lottery winners) will receive a parking permit after paying the \$45 fee. Upon receiving a permit, student should display it on the rearview mirror in his/her car. The designated student parking lot is the Gym Lot near the baseball field and gym doors. **ONLY** students with current DHS-issued parking permits are allowed to park on school property. These students must park in the parking space that corresponds to the number on their parking permits. Only vehicles with proper DHS-issued parking permits are authorized to park on school property.

Parking spaces at St. Luke's Presbyterian Church (at the corner of Mt. Vernon and Vermack) will be sold to Seniors who did not win the lottery on a first come basis until the end of the school day on Tuesday, August 6th. The remaining available parking spaces at St. Luke's will be sold to Juniors starting on Wednesday, August 7th.

Failure to obey the parking regulations listed below or falsifying any information will result in the loss of parking privileges, ticketing by the DeKalb Schools Police Department, and/or additional disciplinary actions, as described in the DeKalb School District Discipline Code:

- Parking in unauthorized areas on school property, such as district personnel designated spaces (restricted numbered spaces, the spaces in front of the school, and the auditorium parking lot), faculty/staff designated parking lots, spots designated for the handicapped, yellow/red marked curbs, reserved spots or visitor spots.
- Parking on school property without an approved DHS parking permit designated for the current school year.
- Parking on school property with unregistered vehicle.
- The loss of parking privileges will occur after a student's 5th **unexcused** tardy/absence to school or 5th suspension day (ISS/OSS). **Therefore, students must remember to check in/out properly.**